

**MEMORANDUM**

**To:** Zoning Board of Appeals

**From:** Howard Koontz, AICP

**Date:** September 27, 2012

**Subject:** ZBA 12-082: Stephanie Schleicher, representative on behalf of Marlow's Tavern, tenant of 1317 Dunwoody Village Parkway, Dunwoody, GA, 30338, seeks the following: Variance from Chapter 20, Section 20-51 to erect two roof signs.

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**BACKGROUND**

City staff followed-up with the applicant, Stephanie Schleicher, on August 21 following the request from the Zoning Board of Appeals at the August 2, 2012 meeting regarding ZBA 12-082 for more information. The email communications between staff and the applicant are attached. Shortly after receiving the amendment from Mr. DiGiorgio, staff requested additional information because it was evident from the architectural rendering that the sign had changed entirely.

On September 6, 2012, staff had not received additional renderings requested; therefore, the applicant requested a subsequent deferral until the October meeting because they were not able to submit the requisite drawings in time for the meeting that evening.

Staff requested the additional information via email again on September 26 with Mr. DiGiorgio and via telephone with Ms. Schleicher on September 27. Ms. Schleicher informed staff that she is no longer affiliated with the project but would contact Mr. DiGiorgio. Staff has not received any further communication up to this point.